**AUSTRALIAN ENERGY REGULATOR**

**DRAFT Key Issues and Action Items**

DATE: 14 March 2018

TO: AER’s Consumer Reference Group on Rate of Return

CC: Warwick Anderson

**SUBJECT: CRG 14 March teleconference**

**Introduction**

The AER organised for the CRG to engage in a weekly teleconference to discuss issues for the CRG moving forward. The CRG agenda included:

* Welcome – CCP members
* CRG/ENA feedback – joint project terms of reference
* Submission resourcing - workstreams
* Updated timeline – submission preparation
* Engagement of Sapere and progress
* Process to ensure alignment and best outcomes – stream leaders and author (Sapere)
* Expert session 1 – CRG instructions to attendees (JD and David Headberry)
* Face to face meeting – 13th April, (Melbourne airport) to include IRG representative(s)
* Other matters

**Key issues**

**CRG/ENA recap – joint terms of reference**

The CRG discussed that the ENA is willing to fund work on a joint terms of reference between the CRG and ENA. The CRG stated that the result of the project does not commit them to any particular point on the outcome. The CRG indicated they would be interested in AER views on the terms of reference.

**Submission resourcing**

The CRG noted that they have received confirmation of their quotes for work stream scheduling and the Chair agreed to circulate the document outlining confirmed hours. The Chair also welcomed comment on the CRG timeline document, given that the submission window for the draft decision may be extended to 4 May.

**Project author**

The CRG reflected that so far the engagement with Sapere and their representative has been a positive experience. A CRG member expressed discontent with the Sapere representative not attending the concurrent evidence sessions.

**Concurrent evidence sessions**

The CRG stated which two members they will be sending to attend the first concurrent evidence session. The CRG stated that the main audience of the session is the AER board.

**Action items**

**CRG:**

* *Consider the timeline produced by the CRG and whether there would need to be any revisions.*

***AER:***

* *Arrange the next teleconference for 21 March.*
* *Explore whether the AER has produced a terms of reference document the CRG can use.*